

# HDFC ERGO General Insurance Company Limited



PLEASE FAX/SCAN PAGE 1 ONLY

## REQUEST FOR CASHLESS HOSPITALISATION FOR MEDICAL INSURANCE POLICY

DETAILS OF THE THIRD PARTY ADMINISTRATOR (All fields are mandatory and fill in CAPITALS only)

- a) Name of the TPA/Insurance Company:
- b) Toll free phone no:
- c) Toll free FAX

### TO BE FILLED BY INSURED/PATIENT

a) Name of the Patient:  (First Name)  (Middle Name)  (Last Name)

b) Gender:  Male  Female c) Age: Years   Months   d) Date of birth:

e) Contact Number:  f) Contact number of attending relative:

g) Insured Member ID card No:  h) Policy No./Corporate Name:

i) Employee ID  j) Currently do you have any Mediclaim/Health Insurance:  Yes  No

k) Company Name:

l) Give details:

m) Do you have a family physician:  Yes  No n) Name of the family physician:

o) Contact No, if any  (PLEASE COMPLETE DECLARATION ON THE REVERSE SIDE OF THE FORM)

### TO BE FILLED BY TREATING DOCTOR /HOSPITAL

a) Name of the Treating Doctor:  b) Contact Number:

c) Nature of illness/ Disease with presenting complaints   
  
 d) Relevant clinical findings

e) Duration of present ailment:  Days f) Date of first consultation:       g) Past history of present ailment, if any

h) Provisional Diagnosis

i) ICD Code:

j) Proposed line of treatment  Medical Management  Surgical management  Intensive Care Unit  Investigation  Non allopathic treatment

k) Investigational &/or Medical Management provide details

m) Route of drug administration

n) If surgical name of surgery

o) ICD 10 PCS code

p) If other treatment provide details

q) How did injury occur

r) In case of Accident: i. Is RTA:  Yes  No ii. Date of injury:       iii. Reported to police:  Yes  No iv. FIR No.:

v) Injury/Disease caused due to substance abuse/alcohol consumption:  Yes  No vi) Test conducted to establish this:  Yes  No (If yes, attach report)

### Details of patient admitted

a) Date of admission:       b) Time:   :

c) Is this a emergency/a planned hospitalisation event?: Emergency  Planned

d) Expected no of days stay in hospital:  Days e) Room Type

f) Per Day Room Rent + Nursing & Service Charges + Patient's Diet Rs.

g) Expected cost for investigation + diagnostics Rs.

h) ICU Charges Rs.

i) OT Charges Rs.

j) Professional fees Surgeon + Anesthetist Fees + consultation Charges Rs.

k) Medicines + Consumables + Cost of Implants (if applicable please specify). Other hospital expenses if any Rs.

l) All inclusive package charges if any applicable Rs.

m) Sum Total expected cost of hospitalization Rs.

### Mandatory:

Past history of any chronic illness If yes, since (month/year)

Diabetes

Heart Disease

Hypertension

Hyperlipidemias

Osteoarthritis

Asthma/ COPD/ Bronchitis

Cancer

Alcohol or drug abuse

Any HIV or STD / Related ailments

Any other Ailment give details:

### DECLARATION

We confirm having read understood and agreed to the Declarations on the reverse of this form

a) Name of the treating doctor :  (First Name)  (Middle Name)  (Last Name)

b) Qualification :  c) Registration no with state code:

I/We hereby understand, declare, consent and authorise the Company that personal health details, medical history and financial information, as provided to the Company may be utilised for processing the claim made under the Policy. I/We hereby also understand, declare and consent that the Company shall have right to retain and disseminate the same to any service provider for providing services related to insurance.

Hospital Seal (Must include Hospital ID)

Patient I Insured Name & Signature

**DECLARATION BY THE PATIENT / REPRESENTATIVE**

1. I agree to allow the hospital to submit all original documents pertaining to hospitalization to the Insurer/TPA after the discharge. I agree to sign on the Final Bill & the Discharge Summary, before my discharge.
2. Payment to hospital is governed by the terms and conditions of the policy. In case the Insurer/ TPA is not liable to settle the hospital bill, I undertake to settle the bill as per the terms and conditions of the policy.
3. All non-medical expenses and expenses not relevant to current hospitalization and the amounts over & above the limit authorized by the Insurer/TPA not governed by the terms and conditions of the policy will be paid by me.
4. I hereby declare to abide by the terms and conditions of the policy and if at any time the facts disclosed by me are found to be false or incorrect I forfeit my claim and agree to indemnify the Insurer/ TPA
5. I agree and understand that TPA is in no way warranting the service of the hospital & that the Insurer/ TPA is in no way guaranteeing that the services provided by the hospital will be of a particular quality or standard.
6. I hereby warrant the truth of the forgoing particulars in every respect and I agree that if I have made or shall make any false or untrue statement, suppression or concealment, my right to claim reimbursement of the said expenses shall be absolutely forfeited.
7. I agree to indemnify the hospital against all expenses incurred on my behalf, which are not reimbursed by the Insurer / TPA.

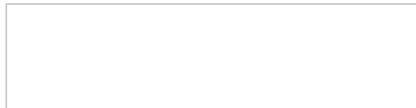
Patient's/ Insured's Name: \_\_\_\_\_

Contact No.: \_\_\_\_\_

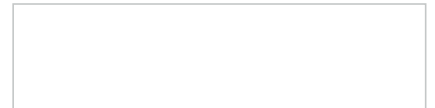
Patient's/ Insured's Signature: \_\_\_\_\_

**HOSPITAL DECLARARTION**

1. We have no objection to any authorized TPA/ Insurance Company official/ Authorised representative verifying documents pertaining to hospitalization.
2. All valid original documents duly countersigned by the insured/ patient as per the checklist mentioned in the claim form will be sent to TPA/ Insurance Company within 7 days of the patient's discharge.
3. All non-medical expenses OR expenses not relevant to hospitalization or illness, OR expenses disallowed in the Authorisation Letter of the TPA/ Insurance Co, OR arising out of incorrect information in the pre-authorisation form will be collected from the patient.
4. WE AGREE THAT TPA/ INSURANCE COMPANY WILL NOT BE LIABLE TO MAKE THE PAYMENT IN THE EVENT OF ANY DISCREPANCY BETWEEN THE FACTS IN THIS FORM AND DISCHARGE SUMMARY OR OTHER DOCUMENTS.
5. The patient declaration has been signed by the patient or by his representative in our presence.
6. We agree to provide clarifications for the queries raised regarding this hospitalization and we take the sole responsibility for any delay in offering clarifications.
7. We will abide by the terms and conditions agreed in the MOU.



Hospital Seal (Must include Hospital ID)



Patient | Insured Name & Signature

**DOCUMENTS TO BE PROVIDED BY THE HOSPITAL IN SUPPORT OF THE CLAIM**

1. Detailed Discharge Summary and all Bills from the hospital
2. Cash Memos from the Hospitals / Chemists supported by proper prescription.
3. Receipts and Pathological Test Reports from Pathologists, supported by note from the attending Medical Practitioner | Surgeon recommending such pathological Tests.
4. Surgeon's Certificate stating nature of operation performed and Surgeon's Bill and Receipt.
5. Certificates from attending Medical Practitioner / Surgeon that the patient is fully cured.

# HDFC ERGO General Insurance Company Limited



## Consent for Mode of Claim Payment

Name of Insured

Policy Number

Claim Number

Beneficiary Name

Mode of Payment                      Cheque                       Fund Transfer

(Please tick for mode of payment)

(All Fields are Mandatory in case of Fund Transfer)

Insured's Name as per Bank Account

Bank Account Number

Branch Name

IFSC Code

Email address

Attachments

In Support of Bank Details

(Please tick the type of proof submitted)

Cancelled Cheque

Bank Passbook Copy

Declaration: I Mr./ Mrs/ Ms. \_\_\_\_\_

undersigned, legal beneficiary of the above claim, declare that all details mentioned in this form are true and I agree to the mode of payment against the particular claim number mentioned above.

Signature of Beneficiary

Stamp Required in case of Company

Date:

# **BREACH CANDY HOSPITAL TRUST**

## **Cashless Consent Form – Third Party Administrator (TPA)**

- I have been explained in details about the cashless facilities at Breach Candy Hospital Trust. I undertake not to hold the hospital responsible for any delay in getting approval or extensions from TPA.
- I have understood that such approvals are my responsibility and the hospital renders this service as a value addition only.
- I will be admitted on the basis of authorization letter received from the insurance Co / TPA which is only a provisional authorization.
- In the absence of an authorization letter, I would be admitted as a “Cash” patient. I would be required to pay the requisite deposit on admission & subsequently clear all hospital bills.
- In case of emergency admission, if the authorization is not received from the insurance Co. / TPA, then I would undertake to clear the bills of the hospital.
- I would have to clear all bills related to exclusions as stated by the Insurance Co. / TPA
- I am aware that subsequent to the pre-authorization and admission a request for confirmation of claim payable is sent to TPA. Only on confirmation from TPA, I will be treated as TPA (Cashless Facility)
- In case I undergo treatment for which the Insurance Co / TPA withdraws authorization or rejects the claim, then I would clear all hospital bills of the hospital.
- I would be required to pay security deposit 48 hrs before the admission. The same will be refunded on settlement from the Insurance Co/ TPA.
- The hospital is not responsible for refusal on part of TPA for reimbursement of my claims.
- I am aware that the original reports and original discharge card are handed over to the Insurance Co/ TPA.
- I am aware that I have to show the copy of the pre-authorization form at the reception on the day of admission to get the cashless benefit.
- I am aware that in planned admission I have to submit the pre-authorization form one week prior to admission and in emergency within 24 hrs. of admission.
- I agree to pay the over and above bill of the approval amount and that I will not seek reimbursement for the same.

Signature of the Patient \_\_\_\_\_ Signature of the Relative \_\_\_\_\_

Name of the Patient \_\_\_\_\_ Name the of Relative \_\_\_\_\_